OKI®

Executive Series

1624n

Handy Reference Guide

Record your printer's Serial Number _____

- **For the latest info, go to http://my.okidata.com.**
- **For more detailed information, see your on-line User's Guide.**

59363301

Oki, Network Solutions for a Global Society

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Ordering Replacement Supplies

How to Order

- Contact the dealer where you purchased your printer/color copy system.
- To locate the dealer closest to you, call 1-800-OKI-DATA (1-800-654-3282.)

Order Numbers

Toner Cartridges

Color	Part Number
Black	52115101
Cyan	52115102
Magenta	52115103
Yellow	52115104

Image Drums

Color	Part No.
Black	56118101
Cyan	56118102
Magenta	56118103
Yellow	56118104

Media Settings

Why Change Media Settings?

Improper media settings:

- cause poor quality printing
- cause flaking
- ***can damage the printer***

Default Media Settings

The Default Setting

The default media weight setting for all trays is Medium.

Changing Defaults

To change the printer's default settings for print media, see pages 6 and 7.

Resetting to Original Defaults

Note: The … which appears in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

To reset the printer menu to its original default settings:

1. Press to enter the Menu mode.
2. Press …

MAINTENANCE MENU

3. Press

.

MENU RESET EXECUTE

4. Press

.

The printer resets and returns to the on-line state.

Media Settings (cont.)

Media Settings for Individual Print Jobs

If you are printing a job on special media, you can temporarily load the media in a tray and change the media settings for that tray *in the driver* as you print the job.

Ranges for Printer Media Weight Settings

Note: To determine if a paper weight is US Bond or Index, check the metric equivalent. e.g.,

35 lb. *US Bond* = 132 g/m^2

35 lb. *Index* = 64 g/m^2

For more information, go to **www.paper-paper.com/weight.html**.

Table 1: Media Weight Settings, US Bond

Setting	US Bond (Metric)
Light	16 to 19 lb. (60 to 71 g/m^2)
Medium	20 to 27 lb. (75 to 101 g/m^2)
Heavy	28 to 32 lb. (105 to 120 g/m^2)
Ultra Heavy	33 to 54 lb. (124 to 203 g/m^2)

Table 2: Media Weight Settings, Index

Setting	Index (Metric)
Light	33 to 40 lb. (60 to 71 g/m^2)
Medium	42 to 56 lb. (75 to 101 g/m^2)
Heavy	58 to 67 lb. (105 to 120 g/m^2)
Ultra Heavy	69 to 113 lb. (124 to 203 g/m^2)

Changing Default Media Settings Trays 1 & 2

To Change the Media Weight Default for Trays 1 & 2

Note: The default media weight setting for Trays 1 and 2 is Medium.

Note: The … which appears in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

1. Press to enter the Menu mode.
2. Press …

MEDIA MENU

3. Press ENTER .

TRAY1 PAPERSIZE LETTER

4. Press …

TRAYX* MEDIAWEIGHT MEDIUM

5. Press ENTER .

   The second line of the display starts blinking.

6. Press …

TRAYX* MEDIAWEIGHT YYYY**

7. Press ENTER ON LINE .

* X = 1 or 2, depending on which tray you wish to change.

** YYYY = Your choice of media weights (see page 5):

Tray1 = Light, Medium, Heavy

Tray2 = Light, Medium, Heavy, Ultra Heavy [maximum 40 lb.]

Changing Default Media Settings
MP Tray

To Set Transparencies as the Default Media in the MP Tray

Note: For the MP Tray, the default Media Type setting is Plain.

Note: The … which appears in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

1. Press to enter the Menu mode.

2. Press …

MEDIA MENU

3. Press ENTER .

4. Press …

MPT MEDIATYPE PLAIN *

5. Press ENTER .

The second line of the display starts blinking.

6. Press …

MPT MEDIATYPE TRANSPARENCY

7. Press ENTER .

An asterisk appears next to your selection.

MPT MEDIATYPE TRANSPARENCY *

8. Press BACK .

The setting is engaged and the second line of the display stops blinking.

9. Press ON LINE .

Changing Default Media Settings MP Tray (cont.)

To Set Heavy Paper, Labels, or Envelopes as the Default Media in the MP Tray

Note: For the MP Tray, the default Media Size setting is Letter and the default Media Type setting is Plain.

First, set the Media Size

Note: The … which appears in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

1. Press to enter the Menu mode.

2. Press …

MEDIA MENU

3. Press

.

TRAY1 PAPERSIZE LETTER *

4. Press …

MPT PAPER SIZE LETTER *

5. Press

.

The second line of the display starts blinking.

6. Press …

MP TRAY PAPERSIZE XXXX†

† XXXX represents your media size choice (for envelopes, select COM-10 ENVELOPE).

7. Press

, press

.

The setting is engaged and the second line of the display stops blinking.

8. If you are setting the MP Tray for envelopes:

   Press

and you are done.

   If you are setting the MP Tray for heavy paper or labels, keep going.

Changing Default Media Settings: MP Tray (cont.)

Then, Set the Media Type (Heavy Paper and Labels Only)

1. Press .

MPT MEDIATYPE PLAIN *

2. Press

.

The second line of the display starts blinking.

3. Press …

MPT MEDIATYPE YYYY†

† YYYY = LABELS or CARD STOCK.

4. Press

, press

.

The setting is engaged and the second line of the display stops blinking.

5. Press

.

The printer goes back on line.

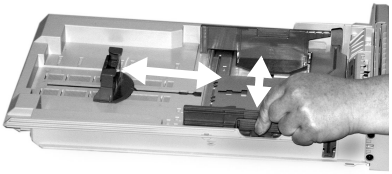
6. You're done!

Loading Media
Trays 1 & 2

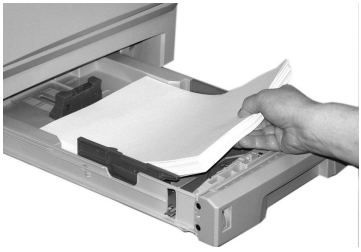
Media Weight Range:	Tray 1:16 to 32 lb. *US Bond* (60 to 120 g/m^2) Tray 2:16 to 47 lb. *US Bond* (60 to 177 g/m^2)
Media Size Range:	Letter, Legal-14, Legal-13.5, Legal-13, A4, A5, A6, B5, Executive, Custom (min. 3.94" x 5.83" [100 x 148 mm], max. 8.5" x 14" [215.9 x 355.6 mm])
Tray 1 Capacity:	300 sheets of 20-lb. paper
Optional Tray 2 Capacity:	530 sheets of 20-lb. paper

1

2

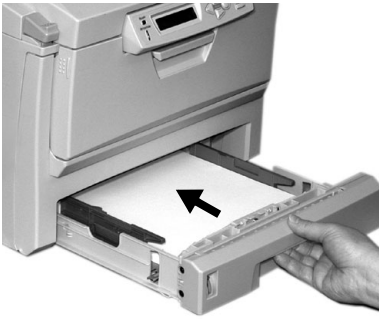


3



4

5

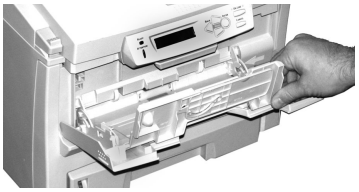


Loading Media
Multi-Purpose Tray

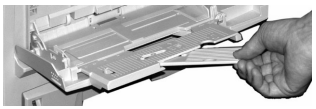
Weight Range:	20 to 54 lb. *US Bond* (42 to 113 lb. Index, 75 to 203 g/m^2 metric)
Size Range:	Min. 3.94" x 5.83" [100 to 148 mm], max. 8.5" x 14" [216 x 356 mm] (Non-standard sizes must be defined in driver before printing: see your on-line User's Guide [on the Publications CD].) *Banners*: 8.25 to 8.5" [210 to 216 mm] wide by up to 47.25" [1.2 m] long. Must be fed one sheet at a time.
Takes:	100 sheets of 20-lb. paper, 50 transparencies, 10 envelopes Labels: max. feed stack = about 3/8-inch (1 cm) high

1

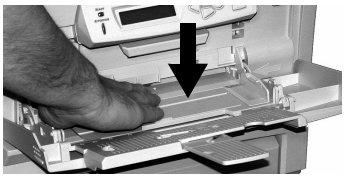
2



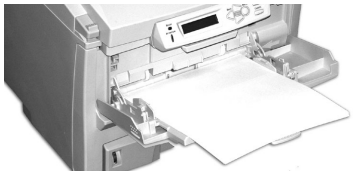
3



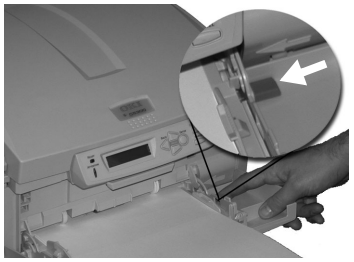
4



5



6

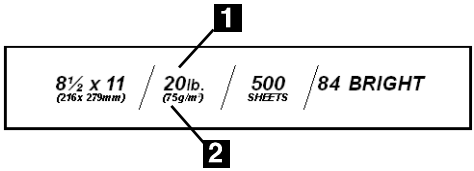


Letterhead stationery:

- Single-sided printing: load face *up*, top edge into printer.
- Double-sided printing: load face *down* with top edge away from the printer.

Selecting/Using Paper

Sample Ream Label:



1 Media Weight, US Bond (see page 5) [sometimes given as substance]

2 Media Weight, Metric: Look for this to confirm US Bond vs Index.

Specifications

Caution!

The ink on pre-printed letterhead stationery must be able to withstand 446°F (230°C) for 0.2 second, including mechanical pressures to 25 psi (1.8 kg/cm^2).

Important!

If you experience curling when printing a file in duplex mode, switch to 28-lb. US Bond paper.

Sizes	Feed Tray	Exit Tray	Media Weight	Recommended Media[a]
• Letter • Executive • Legal-14 • Legal-13.5 • Legal-13 • A4, A5, A6 • B5 • *Custom*[b]	Tray 1	Top Rear	• Light • Medium • Heavy	• Oki 52206101 Bright White Proofing Paper, 32 lb. (see page 17 for more information) • Hammermill Laser Printer Radiant White, 24 lb. • Xerox 4024, 20 lb.
	MP Tray	Rear Only	Medium Heavy	
	Tray 2 (optional)	Top Rear	• Light • Medium • Heavy	

a. Weight designations in this column are US Bond.

b. Minimum = 3.94" x 5.83"; maximum = 8.5" x 14".
MP Tray Only: banners, one sheet at a time, 8.25 to 8.5 " wide by up to 47.25" long

Custom sizes must first be defined in the printer driver.

Selecting/Using Transparencies

Specifications

Caution!

Transparencies must be able to withstand 446°F (230°C) for 0.2 second, including mechanical pressures to 25 psi (1.8 kg/cm^2).

Important!

Use only recommended transparencies.

Usable Sizes	Feed Tray	Exit Tray	Media Type	Media Weight	Recommended
• Letter • A4	MP Tray Only	Rear Only	Transparency	Ignored	• OKI 52205701 (see page 18 for more information) • 3M CG3720

Printing Transparencies

For Individual Print Jobs on Transparencies

Make the following settings in the printer *driver* as you print the job:

- Source = MP Tray
- Media Size = Letter or A4
- Media Type = Transparency
- Postscript emulation driver only: deselect Media Check:
  Windows 2000/XP
  Printing Preferences → Advanced → Document Options → Printer Features → Media Check = Off.

  Windows Me/98
  Properties → Setup tab → Device Options → Printer features → Media Check = Off.

  Windows NT 4.0
  Properties → Advanced → Document Options → Media Check = Off.

  Macintosh OS 9.1+
  Job Option → deselect Media Check.

  Macintosh 10.1+
  Printer Features → Paper Feed Option → deselect Media Check.

Making Transparencies the Default Print Media

If the MP Tray will normally be loaded with transparencies, set the printer *menu* as follows (see page 7):

- MP Tray PaperSize = Letter (the default) or A4
- MP Tray MediaType = Transparency

Selecting/Using Labels

Specifications

Insert labels in the Multi-Purpose tray label side up, top edge aimed into the printer.

Caution!

Labels must be able to withstand 446°F (230°C) for 0.2 second, including mechanical pressures to 25 psi (1.8 kg/cm^2).

Usable Sizes	Feed Tray	Exit Tray	Media Type	Media Weight	Recommended
• Letter • A4	MP Tray	Rear Only	Labels	• Medium • Heavy • Ultra Heavy	• Avery 5161 White Laser Label, Letter size • Avery 7162, 7664, 7666 White Laser Label, A4 size

Printing Labels

For Individual Print Jobs on Labels

Make the following settings in the printer driver as you print the job:

- Source = MP Tray
- Media Size = Letter or A4
- Media Type = Labels
- Postscript emulation driver only: deselect Media Check (see page 13).

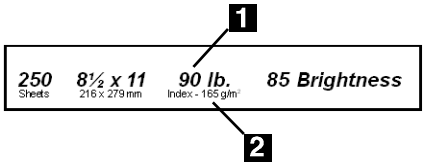
Making Labels the Default Print Media

If the MP Tray will normally be loaded with labels, set the printer *menu* as follows (see page 7):

- MP Tray PaperSize - Letter or A4
- MP Tray MediaType = Labels

Selecting/Using Thick Paper

Sample Ream Label:



1 Media Weight, Index (see page 5).

2 Media Weight, Metric: Look for this to confirm Index vs US Bond (see page 5)

Caution!

To avoid damage to the printer, always change the printer settings when printing on thick media.

Specifications

Sizes

- Letter, Executive
- Legal-14, Legal-13.5, Legal-13
- A4, A5, A6, B5
- Custom (must be defined in the printer driver).

Feed Tray

- Tray 1
- MP Tray
- Optional Tray 2

Exit Tray

- Rear Only

Media Type

- Card Stock

Media Weight

- Tray1: Heavy
- MP Tray & Optional Tray2: Heavy, Ultra Heavy

Recommended

- Oki Premium Card Stock (see page 18)

Printing Thick Paper

Printing Individual Jobs on Thick Paper

Make the following settings in the printer *driver* as you print the job:

- Source = Tray1 (17 lb. to 32 lb. *US Bond)*, Optional Tray2 (17 lb. to 47 lb. *US Bond*), or MP Tray (20 lb. to 54 lb. *US Bond*)
- Size = see sizes at left
- Type = Heavy or Ultra Heavy (see page 5).

Making Thick Paper the Default Print Media

Set the printer *menu* to (see pages 6 and 7):

- PaperSize (Tray1, Tray2, or MP Tray) = see sizes at left.
- Media Type:
  - Tray1 = Heavy
  - Optional Tray2 or MP Tray = Heavy or Ultra Heavy

Selecting/Using Envelopes

Specifications

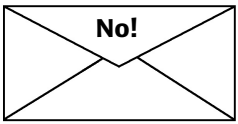
Caution!

Envelopes must be able to withstand 446°F (230°C) for 0.2 second, including mechanical pressures to 25 psi (1.8 kg/cm^2)

Important!

For the best print results, use only the recommended envelopes.

Never use envelopes with metal clasps, snaps, windows, or V-flap seals:



Size	Feed Tray	Exit Tray	Media Type	Media Weight	Recommended
COM-10	MP Tray Only	Rear Only	Any Setting	Any Setting	OKI 52206301 OKI 52206302

Printing Envelopes

To Print an Individual Job on Envelopes

Make the following settings in the printer *driver* as you print the job:

- Source = MP Tray
- Size = COM-10

Making Envelopes the Default Print Media for the MP Tray

Set the printer menu to (see page 8):

- PaperSize = COM-10 ENVELOPE

Selecting/Using Oki Print Media

Oki® Synflex™

Order # 52205901

- ▶ Waterproof
- ▶ Tearproof
- ▶ White, 8½" x 11" (216 x 279 mm)
- ▶ 100 sheets/box

Use Printer Settings

- Feed Tray = MP Tray Only
- Exit Tray = Rear Only
- MediaType = Plain
- MediaWeight = Ultra Heavy

* For best results:

Temperature range	Humidity
65 to 77°F (18 to 25°C)	40 to 65%RH

Oki Bright White Proofing Paper*

Order # 52206101

- ▶ White, 32-lb., 8½" x 11"
- ▶ 500 sheets/box

Use Printer Settings

- Feed Tray = Tray 1, MP Tray, Optional Tray 2
- Exit Tray = Rear Only
- MediaType = Plain
- MediaWeight = Heavy

Oki Premium Envelopes

Order #s
52206301 (Box 100)
52206302 (Box 500)

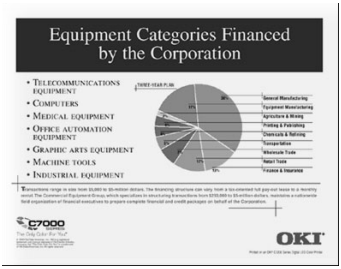
- ▶ COM-10 (#10), white wove
- ▶ Security tinted, Redi-Strip seal

Use Printer Settings

- Feed Tray = MP Tray Only
- Exit Tray = Rear Only
- MediaType = Envelope
- MediaWeight = Any (ignored)

Selecting/Using OKI® Media (cont.)

Oki Premium Color Transparencies



Order # 52205701

▶ Size 8½" x 11" (216 x 279 mm)

▶ 50 sheets/box

Use Printer Settings

- Feed Tray: MP Tray Only
- Exit Tray: Rear Only
- Media Type: Transparency
- Media Weight: Any (ignored)

Oki Banner Paper

Order # 52206002

▶ 70 lb. Index (128 g/m^2)

▶ Size 8½" x 35.4" (216 x 899 mm)

▶ 100 sheets/box

Use Printer Settings

- Feed Tray: MP Tray Only
- Exit Tray: Rear Only
- Media Type: Plain
- Media Weight: Ultra Heavy

Important!

Banner paper must be fed in one sheet at a time.

Oki Premium Card Stock*

Weight	OKI Order #
60 lb. (Cover)	52205601
90 lb. (Index)	52205602
110 lb. (Index)	52205603

▶ Acid-free archival quality

▶ White, 8½" x 11" (216 x 279 mm)

▶ 250 sheets/box

Use Printer Settings

- **Feed Tray**: MP Tray Only
- **Exit Tray**: Rear Only
- **Media Type**: Plain
- **Media Weight**:
  - 60 lb. = Heavy
  - 90, 110 lb. = Ultra Heavy

* For best results:

Temperature range	Humidity
65 to 77°F (18 to 25°C)	40 to 65%RH

To purchase Oki media, contact your local Oki dealer.

Ideas for Using Printer Features

Note: For detailed information on these features, see your on-line User's Guide

Secure Print Feature

▶ **Ideal for printing confidential documents on a network system.**

Idea!

When printing special media, use this feature to prevent documents being sent by other clients on the network from printing on your media:

- Create your document and store it in the printer's memory.
- Load the special media.
- Start printing the document by accessing it through the front panel (see page 20).

Proof & Print Feature

▶ **Use Proof & Print to proof your document before printing multiple copies.**

Overlays (Forms)

Note: Overlay elements must be created in your software application, then stored on the printer's hard drive using OKI Storage Device Manager before they can be used.

▶ **Great for adding logos, addresses, letterheads, etc., to your document, in any combination.**

Ideas!

User overlays:

- in place of preprinted stationery.
- to create forms from pre-stored modular pieces.

my.okidata.com
Your Personal Solutions Center

For the latest information and ideas for your printer, check **my.okidata.com**.

Secure Print

To print out a secure (confidential) document, you must know:

- your personal password (PIN)
- the name used to place the document on the Hard Disk Drive

To Print The Document

Note: The "…" in these steps indicates that you should press the button repeatedly until you see the display indicated.

1. Press to enter the Menu mode.

2. If necessary, press …

PRINT JOBS MENU

3. Press ENTER .

ENTER PASSWORD ****

4. Use and to set the number for the first digit of the password.

5. Press ENTER to engage the number and move to the next digit.

ENTER PASSWORD 5***

6. Repeat steps 4 and 5 for each digit of the password.

SELECT JOB ALL JOBS

7. Press until the name of the job you wish to print appears on the second line of the display.

8. Press ENTER .

The document prints and is deleted from the printer's hard drive.

To Delete the Document *before* Printing It

Follow steps 1 through 7 above, then:

1. Press CANCEL .

2. Press ENTER , press ON LINE .

The document is deleted from the printer's hard drive.

Proof & Print

To print a proofed document, you must know:

- your personal password (PIN)
- the name used to place the document on the Hard Disk Drive

To Print a Proofed Document

Note: The "…" in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

1. Press to enter the Menu mode.

2. If necessary, press …

PRINT JOBS MENU

3. Press

.

ENTER PASSWORD ****

4. Use and to set the number for the first digit of the password.

5. Press

to engage the number and move to the next digit.

ENTER PASSWORD 5***

6. Repeat steps 4 and 5 for each digit of the password.

SELECT JOB ALL JOBS

7. Press until the name of the job you wish to print appears on the second line of the display.

8. Press

.

The document prints and is deleted from the printer's hard drive.

To Delete the Document *before* Printing It

Follow steps 1 through 7 above, then:

1. Press

.

2. Press

, press

.

The document is deleted from the printer's hard drive.

Printing Built-In Reports

Printing the MenuMap (Listing of the Current Menu Settings)

Note: The "…" in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

To print a list of the current menu settings:

1. Press …

INFORMATION MENU

2. Press ENTER .

PRINT MENU MAP EXECUTE

3. Press ENTER .

The MenuMap prints and the printer goes back on line.

Print a Font List

To print a list of the PCL emulation, Postscript emulation, IBM Proprinter emulation or Epson FX emulation fonts stored in the printer:

1. Press …

INFORMATION MENU

2. Press ENTER .

PRINT MENU MAP EXECUTE

3. Press …

PRINT XXX† FONT EXECUTE

† XXX = PCL, PSE, PPR, or FX

4. Press ENTER .

The Font List prints and the printer goes back on line.

Printing Built-In Reports (cont.)

Print the Demo Page

1. Press …

INFORMATION MENU

2. Press ENTER .

PRINT MENU MAP EXECUTE

3. Press …

DEMO1 EXECUTE

4. Press ENTER .

The Demo page prints and the printer goes back on line.

Print the Error Log

1. Press …

INFORMATION MENU

2. Press ENTER .

PRINT MENU MAP EXECUTE

3. Press …

PRINT ERROR LOG EXECUTE

4. Press ENTER .

The Error Log prints and the printer goes back on line.

Printing Built-In Reports (cont.)

Print the File List

Note: This item will not appear in the menu unless you have the optional Hard Disk Drive installed (see your on-line User's Guide for more information).

To print a list of the files stored on the printer's hard drive:

1. Press …

INFORMATION MENU

2. Press ENTER .

PRINT MENU MAP EXECUTE

3. Press …

PRINT FILE LIST EXECUTE

4. Press ENTER .

The File List prints and the printer goes back on line.

Setting Power Save Parameters

Power Save

Power Save sets how long the printer waits before going into standby mode. This saves energy, but the printer requires time to warm up when it receives a print job or if you want to enter the menu and change settings.

Setting the Power Save Interval

Note: The "…" in these steps indicates that you should keep pressing the button repeatedly until you see the display indicated.

1. Press …

SYSTEM CONFIG MENU

2. Press ENTER .

POW SAVE TIME 60 MIN *

3. Press ENTER .

The second line of the display starts blinking.

4. Press …

POW SAVE TIME XX† MIN

† XX = 5, 15, 30, 60 (default), or 240 minutes.

5. Press ENTER , press BACK .

The new setting is engaged and the second line of the display stops blinking.

6. ☛ ON LINE .

To Disable/Enable Power Save

1. Press to enter Menu mode.

2. Press …

MAINTENANCE MENU

3. Press ENTER .

Power Save Parameters (cont.)

4. Press …

POWER SAVE ENABLE†

5. Press .

POWER SAVE DISABLE†

† Pressing the **+** button toggles back and forth between Enable and Disable.

6. Press

, press

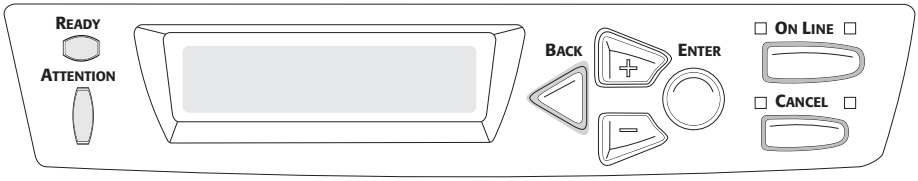
.

The new setting is engaged and the second line of the display stops blinking.

7. Press

.

Control Panel Buttons



Back

BACK

Press this button to go back to the previous Item or Category, or to place the printer back on line.

Menu +

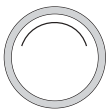
Press MENU + to enter the Menu mode or to go to the next Category in the Menu.

Menu –

Press MENU – to go back to the previous Category in the Menu or to exit the Menu mode.

Enter

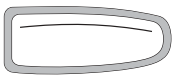
ENTER



Press ENTER to select the Item or Value.

On Line

ON LINE



Press ON LINE to switch the printer between on line and off line status.

When the printer is in the Menu mode, press ON LINE to exit the Menu mode and return the printer to its previous status (on or off line).

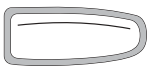
If there is a paper size mismatch error, press ON LINE to force the job to print.

Press ON LINE to start a manual print job from the MP Tray.

If there is a memory overflow, press ON LINE to recover and place the printer back on line.

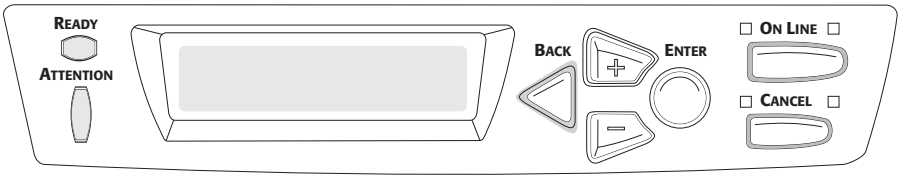
Cancel

CANCEL



Press CANCEL to stop printing the current job.

Control Panel Lights



READY

Ready LED (Green)

On: printer is on line.

Off: printer is off line.

Flashing: printer is receiving data.

ATTENTION

Attention LED (Red)

On: Warning or Error status

Off: Normal status.

Flashing: Alarm status.

Clearing Media Jams

Jam 382

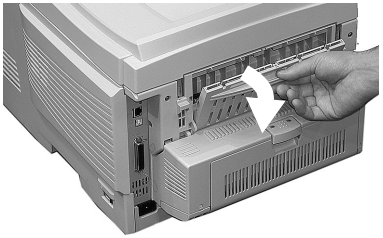
OPEN TOP COVER
382: PAPER JAM

1

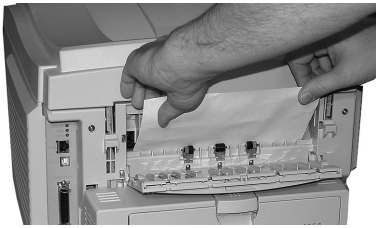
2

- If the sheet does not come out easily, go to step 3.
- If the sheet does come out easily, close the cover.

3

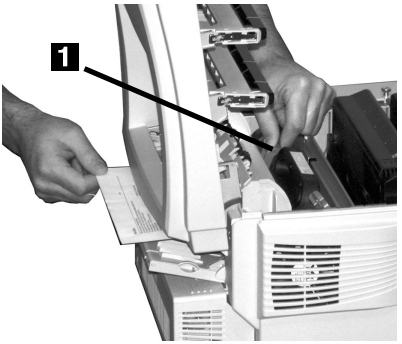


4



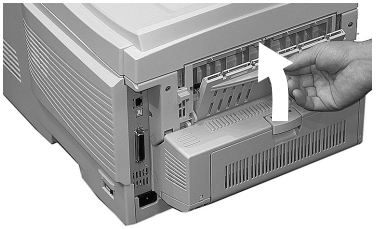
CAUTION! Fuser may be HOT!

To remove the sheet if it is trapped in the fuser, reach inside the printer and push the fuser pressure release lever (**1**) towards the front and down, and pull out the sheet. Then let go of the fuser pressure release lever.



Clearing Media Jams (cont.)

5



6

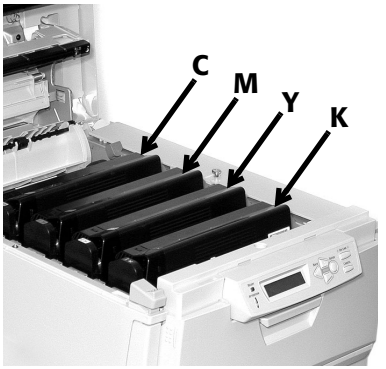
Clearing Media Jams (cont.)

Jam 381

OPEN TOP COVER
381: PAPER JAM

1

2



Caution! The fuser (behind cyan [**C**] toner) may be ***hot***.

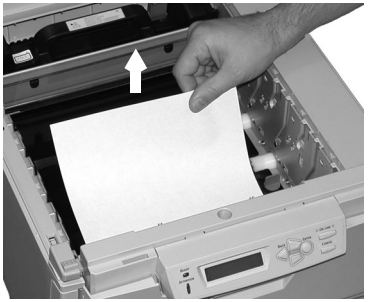
3 ***Remove the image drums/ toner cartridges:***

Caution!
To avoid damage to the drums:

- *Be sure to set the drums on a flat surface.*
- *Do not touch the shiny green area on the bottom of the drums.*
- *Do not expose the drums to light for more than 5 minutes.*

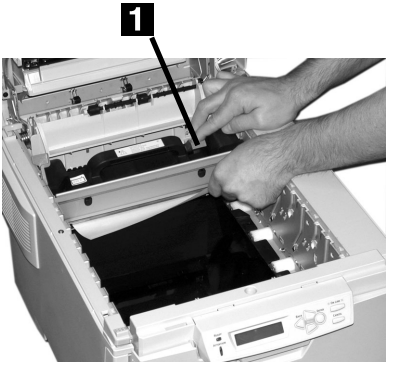
Clearing Media Jams (cont.)

4



Warning! If the printer has been printing, the fuser will be ***HOT***!

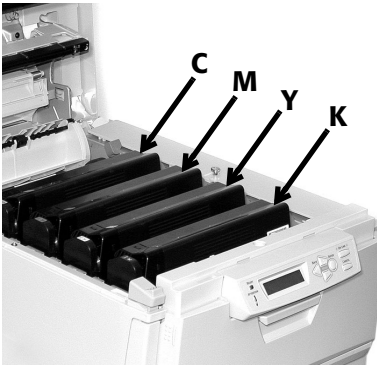
To remove a sheet trapped in the fuser, grasp the edge of the sheet, push the fuser pressure release lever (**1**) towards the front and down, and lift out the sheet. Then let go of the fuser pressure release lever.



If the sheet is well advanced into the fuser, see step 4 under "Jam 382" on page 29.

5

6



7

Clearing Media Jams (cont.)

Jams 372 & 380

OPEN FRONT COVER
nnn: PAPER JAM

nnn = 372 or 380

1

2

3

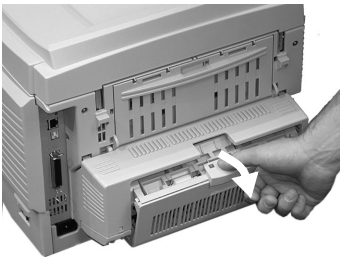
Clearing Media Jams (cont.)

Jams 370, 373 & 383

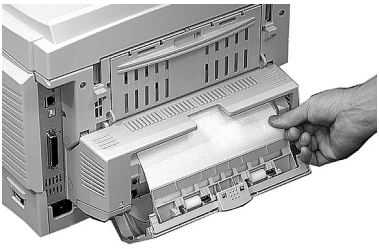
OPEN DUPLEX COVER
nnn: PAPER JAM

nnn = 370, 373, 383

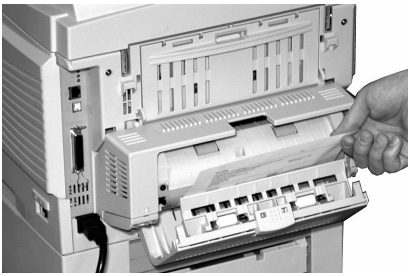
1



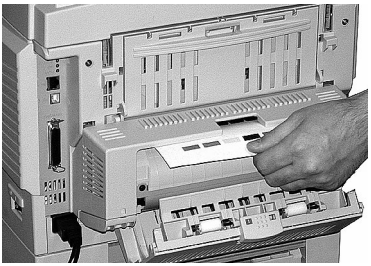
2



or



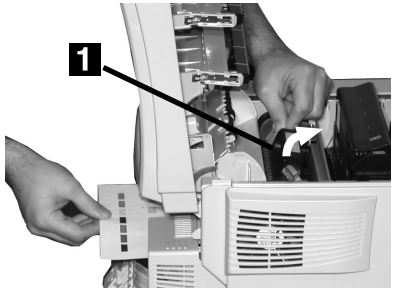
or



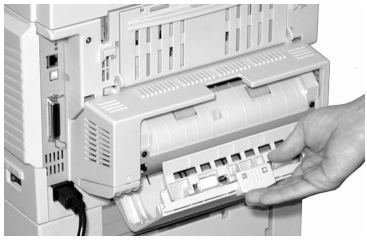
Clearing Media Jams (cont.)

CAUTION! Fuser may be HOT!

If the sheet is trapped in the fuser, lift the top cover, reach in and push the fuser pressure release lever (**1**) towards the front and down, and pull out the sheet. Then let go of the fuser pressure release lever.



3



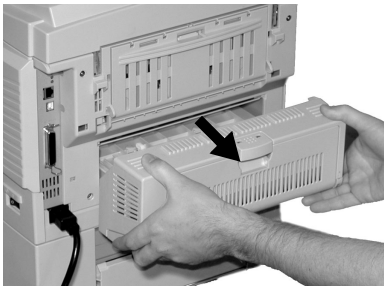
Clearing Media Jams (cont.)

Jam 371

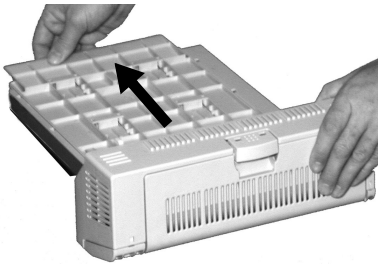
OPEN DUPLEX COVER
371: PAPER JAM

1 Power Off!

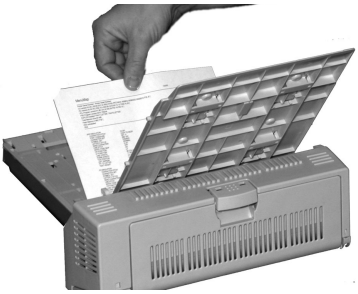
2



3

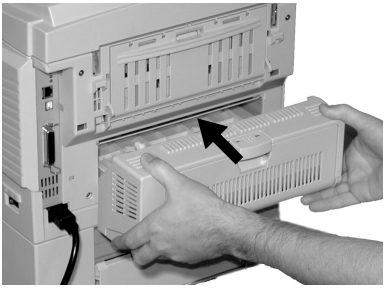


4

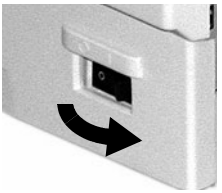


5

6



7

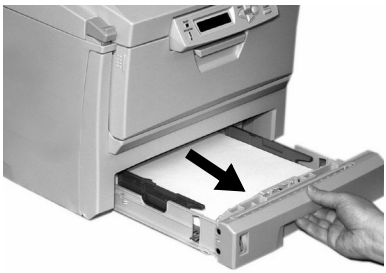


Clearing Media Jams (cont.)

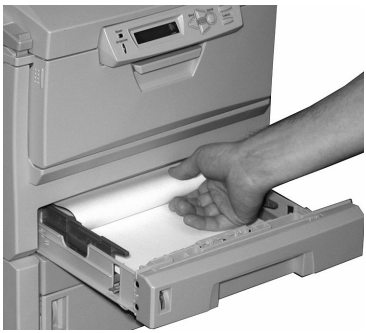
Jam 391

OPEN FRONT COVER
391: PAPER JAM

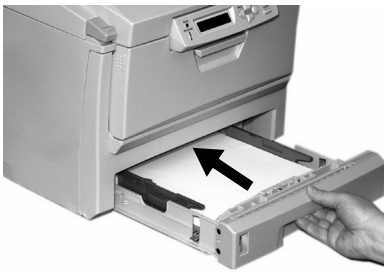
1



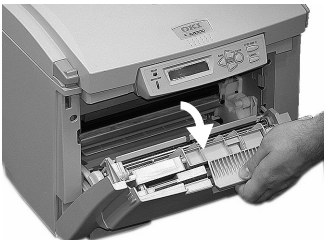
2



3

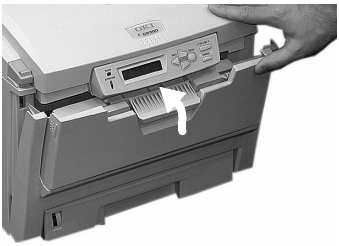


4



5

6

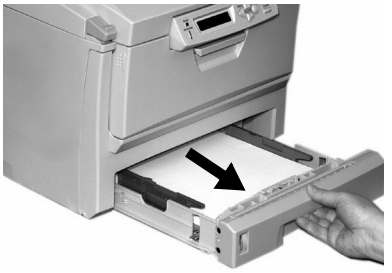


Clearing Media Jams (cont.)

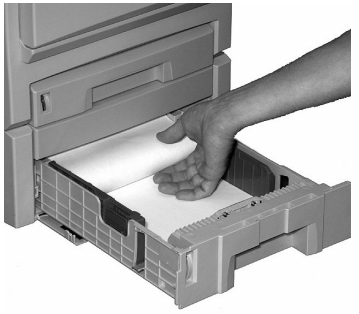
Jam 392

OPEN FRONT COVER
392: PAPER JAM

1

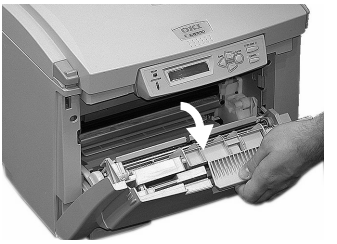


2



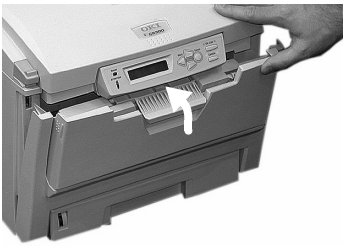
3

4



5

6



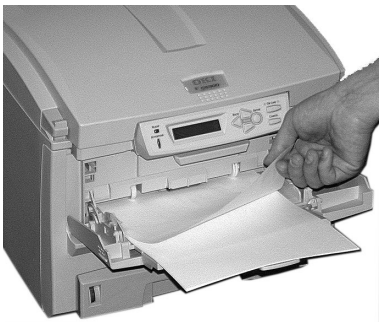
Clearing Media Jams (cont.)

Jam 390

CHECK MP TRAY
390: PAPER JAM

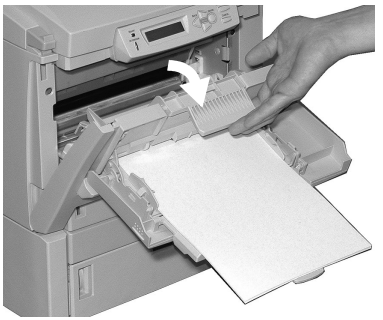
If the Sheet Has Just Begun to Enter the Printer

1

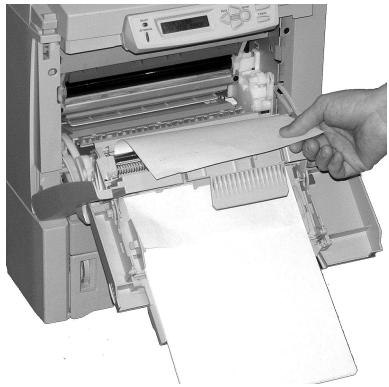


If the Sheet Can't Easily Be Pulled Out from the Front

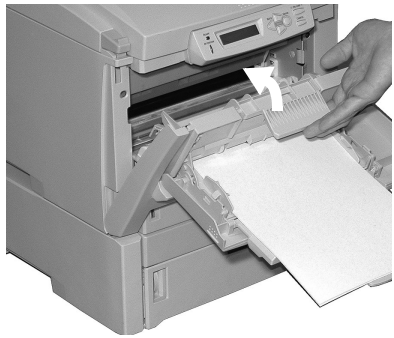
1



2



3



Changing Toner Cartridges

Toner Cartridge Order #s, see page 3

Note: Use only Type C6 Toner.

REPLACE TONER
nnn: XXXX* TONER EMPTY

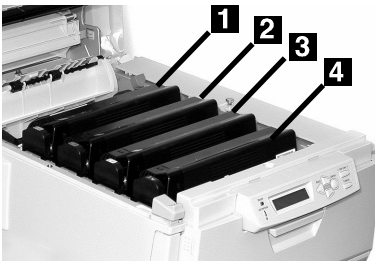
* nnn: XXXX =

410: YELLOW 411: MAGENTA
412: CYAN 413: BLACK

1 Power off!

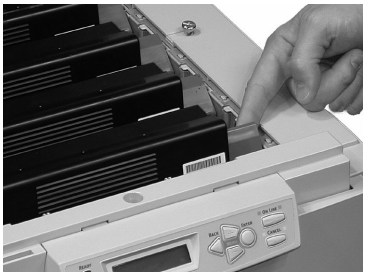
2

3

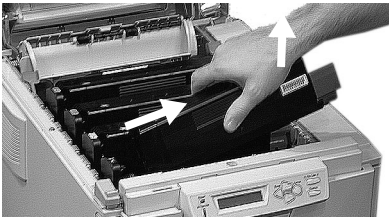


1 = Cyan **2** = Magenta
3 = Yellow **4** = Black

4 ***Make sure the lever is pulled all the way forward before attempting to remove the toner cartridge!***



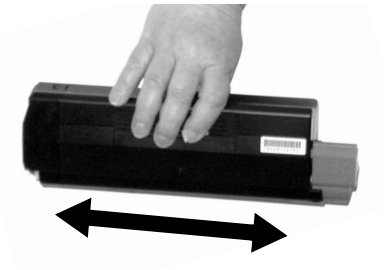
5



Important!
Discard toner cartridges in accordance with local regulations!

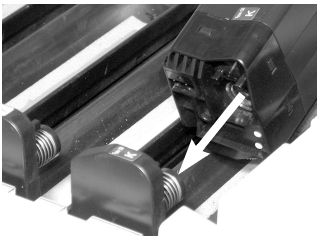
Changing Toner Cartridges (cont.)

6



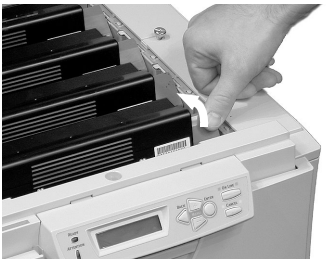
7

8



9

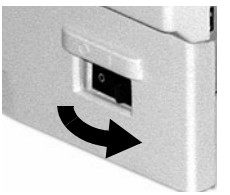
10



11

12

13



Important!
The TONER LOW **message should disappear from the display. If it doesn't, try printing a page. If it still doesn't disappear, reinstall the toner cartridge.**

Error Messages

Some of the more common error messages appear below. For additional error messages, see “Error Messages” under “Troubleshooting” in your on-line User’s Guide.

XXX TONER SENSOR ERROR

Appears on the second line of the display to indicate that the lever for the toner cartridge color indicated is not pushed all the way back.

What to Do

Open the cover. Push the lock lever toward the back of the printer as far as it will go. Close the cover. If this does not clear the message, call your local service dealer.

XXX TONER LOW

Appears on the second line of the display to indicate that color XXX toner cartridge is getting low.

Note: If you have changed the LOW TONER item in the SYSTEM CONFIG MENU to STOP, the ATTENTION light will blink and you must either replace the toner cartridge immediately or press the ON LINE button to continue printing.

What to Do

Be sure you have a replacement toner cartridge (see page 3) on hand.

INSTALL NEW TONER nnn: XXXX TONER EMPTY

The toner cartridge indicated (XXX) has run out of toner.

What to Do

Replace the toner cartridge.

XXXX DRUM NEAR LIFE

Appears on the second line of the display to indicate that color XXXX (e.g, BLACK) image drum needs to be replaced.

What to Do

Replace the XXXX image drum. (See the instructions supplied with the new image drum.)

INSTALL ADDITIONAL MEMORY 420: MEMORY OVERFLOW

The amount of data in the file being printed has exceeded the printer’s memory.

What to Do

- Reduce the size of the file being printed (e.g., print the file as separate groups of pages instead of all the pages at one time).
- Install additional memory in the printer (see your on-line User’s Guide for more information).

Error Messages (cont.)

SET XXX ON MPTRAY AND PUSH ON-LINE SWITCH

The printer has received a job for printing from the Multi-Purpose Tray and no media is loaded in the tray.

What to Do

Load the requested media (XXX) in the Multi-Purpose Tray, then press ON LINE.

t NEAR END

Appears on the second line of the display to indicate that the media in tray t is almost out.

What to Do

Load more media in the tray before printing any large print jobs from that tray.

REMOVE THE PAPER 480: STACKER FULL

The stack of paper in the top (face down) output tray is blocking the printed sheets trying to exit the printer.

What to Do

Remove the stack of printed sheets from the top output tray.

REMOVE THE PAPER nnn: TRAY X UNSUITABLE SIZE

The paper in Tray X (e.g., 450: TRAY 1) is not a size that can be fed through the tray.

What to Do

Replace the paper in the tray with an appropriate size.

Error Messages (cont.)

CHECK FUSER UNIT
320: FUSER UNIT MISSING

The fuser is not properly installed.

What to Do

Open the top cover and check the fuser:

1. Press down on the fuser to be sure it is firmly locked in place. The message should disappear.

   Note: If the message still appears, push the blue latches at either end of the fuser back (toward the printer cover hinge) and lift the fuser out, then lower it back into the printer, pushing it firmly down in place. You should feel the latches at either end engage.

2. Close the cover.

DISK FILE SYSTEM FULL

The printer's internal hard drive does not have enough memory to print the current job.

What to Do

Either print out or delete some of the files already on the printer's hard drive (see pages 20 and 21).

Note: You can also use the Storage Device Manager utility to clean up the printer's hard disk drive. See your on-line User's Guide for more information.

PRESS ONLINE SW
INVALID DATA

The hard disk drive is not available and job spooling cannot take place.

What to Do

Press the ON LINE button.

Error Messages (cont.)

CANCELLING JOB (USER DENIED)

The Job Accounting software has detected a print job from a user who is either

- not authorized to print

or

- trying to print a color job and only authorized to print black and white job.

What to Do

The user should contact the System Administrator to see if their authorization can be changed.

Service & Support

First …

Contact the dealer where you purchased your printer/color copy system.

Additional OKI Resources

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- Visit **my.okidata.com**.
- Call 1-800-654-3282.

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